



P.O. Box 32040 | Newark, NJ 07102 | Telephone (973) 645-1955 | Fax (973) 645-1954

FOR ATTORNEYS LICENSED IN NEW YORK

How to apply CLE credit obtained through NJ approved course, to NY credit requirements

PLEASE NOTE: This course has NOT been approved for NY CLE credit, however NY admitted attorneys can claim NY credit by retaining the following documentation for a period of four (4) years:

EXPERIENCED ATTORNEYS (admitted to the New York Bar for more than two years)

- proof of attendance from the course sponsor
- proof of accreditation by at least one of the New York Approved Jurisdictions listed above
- proof that written course materials were made available
- proof that the faculty included at least one attorney in good standing
- for nontraditional-format courses (online, DVD, teleconference, etc.), proof of acceptable attendance verification

NEWLY ADMITTED ATTORNEYS (admitted to the New York Bar for two years or less)

Please note that, generally, newly admitted attorneys must earn CLE credit in a format permissible for that category of credit.

- proof of attendance from the course sponsor
- proof of accreditation by at least one of the New York Approved Jurisdictions listed above
- proof that written course materials were made available
- proof that the faculty included at least one attorney in good standing
- proof that the course content was appropriate for newly admitted attorneys

To calculate and report credit (for all attorneys)

- calculate the number of credits earned according to New York standards
- refer to the category of credit definitions to determine the appropriate category(ies) for the credits
- when you file your Attorney Registration form, include these credits when computing the total number (and categories) of CLE credits completed (there is no need to notify the CLE Board or Attorney Registration that you are claiming credits under New York's Approved Jurisdiction policy)

Link to the NY Approved Jurisdiction page:

<https://www.nycourts.gov/attorneys/cle/approvedjurisdictions.shtml>.